



Minutes of the 52nd Annual General Meeting Held at the Club House on 17th June 2017 at 10.30am

Welcome: The President welcomed all to the AGM and declared the meeting open.
A quorum was established.

- **Attendance:**
25 as per the attendance book.
- **Apologies:**
29 as per the apologies list. Anne Griffin moved that the apologies be accepted.
Seconded: Margaret Prentice. Carried
- **Minutes of the previous AGM held on 18th June 2016:**
The minutes of the 2016 AGM were taken as read.
Chris Garvey moved that the minutes be confirmed as a true and accurate record of the Annual General Meeting of 18th June 2016. Seconded: Anne Griffin. Carried.
- **Business Arising from the minutes of the previous AGM:**
The issue of the need for an awning over the entrance was raised at the 2016 meeting. This awning has been erected and has been partly paid for by a grant from the Gambling Community Benefit Fund.
There was a query in the 2016 meeting about the cost of photocopying. The treasurer reported that she has been able to negotiate a new contract that provides a later model photocopier and which should reduce the club's costs by one hundred dollars per month.
- **President's Report:**
Geoff Saxby spoke to his written report, particularly his introduction where he wrote of the club appearing to 'run itself'. He emphasized the importance of the role of the volunteers to achieve this, recognizing everything they do to ensure that all goes smoothly with the day-to-day running of the club. Geoff sees his role as president very much as focusing on the future and as he carries out his role with these priorities, others keep things running and ensure that there are cards dealt and clean table cloths and all the other essential tasks are carried out. He thanked Margaret Prentice, Anne Griffin, Lena Darlington and Sue Eix for their support.

The focus on the future is reflected in the minutes of the monthly Committee meetings. There are increasing numbers attending TBC events and congresses. The Grace McDonald Competition attracted the largest turnout so far with 48 pairs entering. Beginners classes have been full to capacity and the supervised play classes are stretching our resources. Novice participation at congresses is being encouraged. The club is at the stage of being a casualty of its own success with the club room at capacity at some competitions and the car park full at times. Geoff said that these issues and that of the clubhouse being flood prone will be considered in future planning.

He reiterated that our club relies totally on volunteers. There are a number of people who have been in long-standing positions which require them to give a lot of their time, often whole weekends. Margaret Prentice the congress caterer and providore, Janet Lovell the congress convenor and Sue Eix who works generously for the club have been giving more of their time and energy than we should expect. While these people never complain they cannot continue with this workload. This is one of the challenging issues that will be considered in the club's strategic planning.

Geoff also mentioned others whose services are invaluable with the day to day running of the club. Helen Clayton oversees the standby/walk-in program, one of the most important and popular initiatives in recent years. The many hours of phone calls and emails that this job entails has been reflected in a small way by being included in the honorarium schedule this year. Chris Garvey has retired after years of being head dealer and is now taking on the equally important role of head scorer. Anne Griffin is retiring as vice president and has done a great job with Sue Eix in rewriting the by-laws. John Gralton's work on infrastructure projects was recognized and also his role in sourcing grants from the Gambling Community Benefit Fund. Lee Rogers has worked with John on the chair replacement strategy. Diane Swan has succeeded in finding mentors for all those novice players who signed up for this program.

Geoff Saxby moved that the president's report be received. Seconded: John Gralton. Carried.

- **Treasurer's Report:**

Diane Swan drew attention to her written report. She again thanked Judy Frazer and Wilhelmina McCartney for doing the banking every week. This is a time-consuming and important job. She thanked Dudley Darlington for managing the book table – a popular and important asset for the club. Diane moved that the treasurer's report be adopted. Seconded: Chris Garvey. Carried.

- **Financial Report:**

The treasurer said that the club is in a good financial situation. The closing cash balance has increased by \$40000 over last year's, mainly because our major infrastructure projects, in particular the installation of the solar panels, have been funded by grants. The details of the financial report can be found in the annual report. Diane moved that the financial report be accepted. Seconded: Anne Griffin. Carried.

- **Appointment of Auditor:**
Geoff Saxby moved that Marsh Tincknell again be appointed auditors. Seconded: Margaret Prentice. Carried.

- **Election of Management Committee Members:**
Geoff announced that all positions are uncontested and the new Management Committee will be:
President: Geoff Saxby; Vice President: Neil Strutton; Secretary: Lena Darlington; Treasurer: Karen Sweep; Committee Members: Sharon Clifford, Chris Garvey, John Gralton, Mandy Kennedy, Sandra Mulcahy, Diane Swan. Margaret Prentice will continue on the committee as the immediate past president. Geoff thanked Sheena Daly for her role on the committee over the past year.

- **Approval for Disbursement of Honoraria:**
The schedule prepared by the honorarium sub-committee was circulated. Anne Griffin moved that the schedule be adopted. Seconded: Neil Strutton. Carried.

- **Approval of Revised By-laws:**
The revised By-Laws had been circulated before the meeting and were available at the meeting.
Motion from Anne Griffin: On behalf of the Management Committee of Toowong Bridge Club Incorporated I move that the current By-Laws of this club (dated 2007) be rescinded and the revised and amended By-Laws as circulated be adopted. Seconded: Karen Sweep. Carried.

- **Other Business:**
 - Bill Heath spoke to the issue of enlisting more members to volunteer. He mentioned that in the past a pro-forma outlining areas where members could contribute has been sent with AGM papers. He suggested something similar could be done with weekly emails or newsletters. There was some discussion of ways in which the need for extra assistance could be advertised. This will be followed up.
 - Joan Mathias raised the issue of the inappropriate use of mobile phones, which she feels is increasing. She suggested that there should be a clearly outlined policy of what is acceptable.
 - Anne Griffin raised the matter of slow play resulting in averages needing to be taken and players having to rush when players ahead of them have been slow. Geoff said that this issue and the previous one of inappropriate phone use are issues for the directors. Announcements regarding these issues will be made so that players know what is expected of them.
 - Gillian McClelland mentioned that she thought it was not appropriate for players who did not bring food for the Christmas party to be expected to pay the usual table fees. She felt that all players should have their fees waived at that session. There was some discussion of this matter and it was noted and will be considered by the committee before this year's Christmas Party.

The meeting closed at 11.15am.

Signed by:
Geoff Saxby
President

Lena Darlington
Secretary

Date:

.